

TYPING AGENT

Did you know?

The district has purchased an online keyboarding tutorial & skills practice program for all TK-8 students, called Typing Agent. Students are encouraged to take advantage of this resource at home.

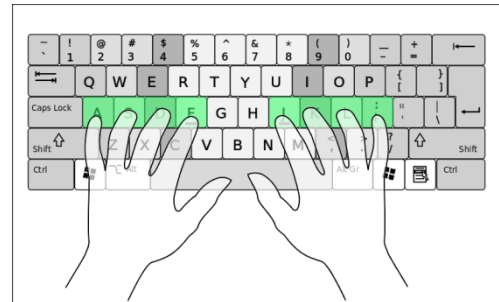
Here are the steps for your student to log in:

1. Go to myplan.powayusd.com
2. Use student ID & password to login
3. From Dashboard, click on Typing Agent icon
4. Students will be taken to their next lesson or where they last left off



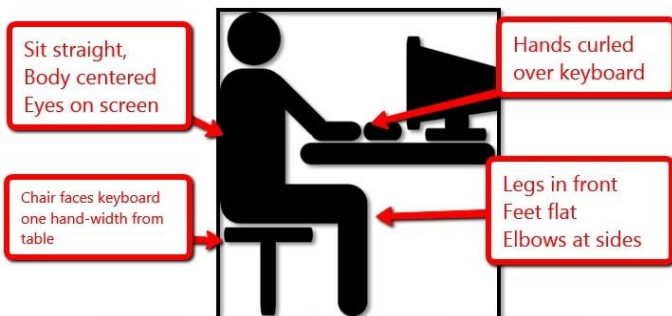
Making the Most of Typing Agent

- ★ **Home Row Focus-** Make sure your student uses the home row keys: ASDF JKL;



★ Proper Posture:

- Fingers on the home row
- Sit up straight
- Feet flat on the floor
- Body centered in front of the computer
- Elbows naturally by their sides
- Fingers curved
- Wrists low, but not touching the keyboard



- ★ **Focus on Accuracy** - This is the "key" to successful and efficient keyboarding. Efficiency, which turns into speed, is the goal and can only be attained with proper technique.